

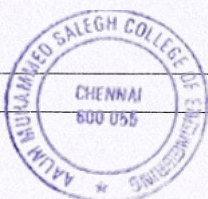


**AALIM MUHAMMED SALEGH
COLLEGE OF ENGINEERING
IAF - AVADI, CHENNAI-55**



**DEPARTMENT OF COMPUTER SCIENCE AND ENGINEERING
MINUTES OF DEPARTMENT MEETING**

AGENDA	DEPARTMENT MEETING		Department	Computer science and engineering
DATE & TIME	19.01.2024 at 12.30 P.M			
PREPARED BY	Asst.Prof. K. Vanithasri	No.of Pages	Venue	HOD Room
		02		
1. Meeting Objectives 3 rd year & 4 th year Academic schedule [2023-2024 ,Semester 6 th & 8 th]				
2. Agenda and Notes, Decision, Discussion and Issues				
Topics	Points Discussed			
Welcome Address	HOD extended a warm welcome to all of the computer science and engineering faculties.			
HOD address to Faculty members	<ol style="list-style-type: none">The college will be started on Jan 22-2024 for 3rd year and Final year Students.For final year students, 4 hours to conduct theory classes and 4 hours for project work in every Monday and Tuesday.Class Committee Meeting and Internal Assessment Test to be conducted on following dates:<ul style="list-style-type: none">CCM I – 21/02/24IAT I – 22/02/ 24 to 29/02/24CCM II – 20/03/24IAT II – 21/03/24 to 28/03/24The units should be covered for IAT1 & IAT2 is 2.5 units.The following Saturday will be working days for students.<ul style="list-style-type: none">Feb 10& 24Mar 9& 23Apr 20& 27May 4&11The project review should be conducted every month for Final year students.			
Conclusion	The meeting ended with thanking note.			




**PRINCIPAL
AALIM MUHAMMED SALEGH
COLLEGE OF ENGINEERING**

SIGNATURE OF THE MEMBERS PRESENT IN THE MEETING:

1. J. Deeya
2. Vali
3. J. J.
4. V. V.
5. Shubh
6. M. M.
7. S. S.
8. M. M.
9. (Signature)
10. (Signature)
11. (Signature)



(Signature)
PRINCIPAL
AALIM MUHAMMED SALEGH
COLLEGE OF ENGINEERING

(Signature)
PREPARED BY
(K. VANITHASRI)
AP/CSE

(Signature)
HOD-CSE
HEAD
Computer Science & Engineering
Aalim Muhammed Salegh
College of Engineering

(Signature)
PRINCIPAL
AALIM MUHAMMED SALEGH
COLLEGE OF ENGINEERING